

## Action Taken Report on Feedback (2021-22)

### Objective:

The objective of this exercise is to assess the impact of all the efforts taken by the college on various stakeholders and improve the quality in all aspects.

### Feedback Collection Process from the Stakeholders:

Each and every year, regularly, feedback is collected from various stakeholders like students, teachers, parents, and alumni. The college maintains an institutional level feedback report. Feedback on curriculum, TLE and infrastructure are collected in the prescribed formats from students in the college, parents during PTA meetings, alumni on Annual alumni gatherings, out-going students on the successful completion of the course and from the faculty.

### Feedback Analysis:

The data collected are sorted and consolidated to draft the report. After this, the committee framed by college, analyzed the entered data in the prescribed format. The aspects pointed out by all the stakeholders are considered with care and attention.

### Action Taken Report:

An important suggestions and comments received through the feedback are duly communicated to the members of various committee. Since the college is a constituent unit, it has to follow the syllabus framed by the university. But, since some of the faculty members are actively participating in the syllabus reframing process, the suggestions are covered effectively. After this, on the basis of the Annual Feedback Action Taken Report, plans for the next academic year are prepared.



**PRINCIPAL**

**(R.S.S. Science College Sitamarhi)**

**Principal**

**R.S.S. Sc. College  
Sitamarhi**



## Action Taken Report on Feedback by Students (2021-22)

Sl. No.	Feedback	Given by Students	Action Taken
1	<ul style="list-style-type: none"> <li>➤ Lab is well-equipped</li> <li>➤ Classroom to be upgraded</li> <li>➤ Smart class to be added</li> </ul>	B.Sc. (Hons. /Sub.) (Physics, Chemistry, Zoology and Botany)	<ul style="list-style-type: none"> <li>➤ Addition to equipments in Physics, Chemistry, Zoology, Botany laboratory are being given priority based on fund availability.</li> <li>➤ Additional ICT Facilities with LCD Projectors and screens have been added.</li> <li>➤ For UG classes, smart boards are being added to physics, chemistry, zoology, Botany department for quality teaching based on fundavailability.</li> </ul>
2	<ul style="list-style-type: none"> <li>➤ Classroom to be upgraded</li> <li>➤ Smart class to be added</li> </ul>	B.Sc. (Hons. /Sub.) Mathematics	<ul style="list-style-type: none"> <li>➤ Additional ICT Facilities with LCD Projectors and screens have been added.</li> <li>➤ For UG classes, smart boards has to be added to all departments for quality teaching.</li> </ul>
3	<ul style="list-style-type: none"> <li>➤ Teaching techniques and Presentation techniques to be upgraded by faculty</li> </ul>	B.Sc. (Hons. /Sub.) (Physics, Chemistry, Zoology, Botany and Mathematics)	<ul style="list-style-type: none"> <li>➤ Faculty members have been appraised by the feedback of the Principal. The ICT facilities of LCD Projectors and screens have been added in selected classrooms as per requirements and availability of classrooms in different department.</li> </ul>
4	<ul style="list-style-type: none"> <li>➤ Text Books have to be provided</li> </ul>	B.Sc. (Hons./Sub.) (Physics, Chemistry, Zoology, Botany and Mathematics)	<ul style="list-style-type: none"> <li>➤ More number of books have been added to the text section books in the Library. Students have been permitted to retain books for longer duration before return/issues.</li> <li>➤ Also each and every department has its own departmental library, which also provides the books as per the requirements of students of different classes.</li> </ul>
5	<ul style="list-style-type: none"> <li>➤ Class timings to be made compact</li> </ul>	B.Sc. (Hons./Sub.) (Physics, Chemistry, Zoology, Botany and Mathematics)	<ul style="list-style-type: none"> <li>➤ There is a limitation in this respect due to less member of sanctioned teachers and subject combinations offered. Time table has been made Compact as far as possible.</li> </ul>
6	<ul style="list-style-type: none"> <li>➤ Need provision Extra-curricular activities &amp; Sports</li> <li>➤ Sports activities needed for girls</li> </ul>	B.Sc. (Hons./Sub.) (Physics, Chemistry, Zoology, Botany and Mathematics)	<ul style="list-style-type: none"> <li>➤ Infrastructural facilities for both extracurricular activity and sports are being augmented through college funds.</li> <li>➤ Teacher in-charge of sports has been briefed to proactively encourage participation of girl students in Sports.</li> </ul>



7	<ul style="list-style-type: none"> <li>➤ Library materials are not adequate</li> </ul>	B.Sc. (Hons./Sub.) (Physics, Chemistry)	<ul style="list-style-type: none"> <li>➤ More number of books have been added to the text books section in central library. Students have been permitted to retain books for longer duration before return/reissue.</li> </ul>
8	<ul style="list-style-type: none"> <li>➤ Wash rooms are unhygienic</li> </ul>	General	<ul style="list-style-type: none"> <li>➤ In college campus, new washrooms for boys and girls have been constructed, specially for girls in girl's common room as well as in every department.</li> <li>➤ The cleaning staff has been briefed accordingly for maintaining proper cleanliness and hygienic.</li> </ul>
9	<ul style="list-style-type: none"> <li>➤ More numbers of books to be issued for longer duration</li> </ul>	General	<ul style="list-style-type: none"> <li>➤ 5 books at a time are now issued for PG students and 3 books at a time issued for UG students.</li> <li>➤ Duration is 2 weeks</li> </ul>
10	<ul style="list-style-type: none"> <li>➤ Demo before start of practical</li> </ul>	B.Sc. (Hons./Sub.) (Physics, Chemistry, Zoology and Botany)	<ul style="list-style-type: none"> <li>➤ Teachers have been instructed to conducted (demo class of practical) group wise demonstration before every practical.</li> </ul>
11	<ul style="list-style-type: none"> <li>➤ More variety in canteen</li> <li>➤ Better seating facility for canteen</li> </ul>	General	<ul style="list-style-type: none"> <li>➤ The canteen contractor has been instructed to prepare a variety of fresh and hygienic dishes.</li> <li>➤ The suggestion has been conveyed to the canteen committee.</li> </ul>



## Action Taken Report on Feedback by Faculty (2021-22)

Sl. No.	Feedback	Given by Faculty	Action Taken
1	➤ Curriculum must be upgraded/updated at regular intervals	UG	➤ Faculty members who are members on Boards of studies of the University have been briefed to take up the matter in the appropriate forum.
2	➤ More weight age to be given to employability in curriculum	UG	➤ The curriculum is framed based upon the syllabi prescribed by University. However, no serious attention has been given by concern authority to employability in regularly.
3	➤ Safe drinking water needed	UG	➤ Water coolers are available at needed points in the college. They are filled through well maintained water purifying equipment and cleaned regularly.
4	<ul style="list-style-type: none"> <li>➤ More computers needed for the purpose of departmental &amp; research works.</li> <li>➤ Teachers to be allowed/encouraged to attend workshops &amp; seminars in the subjects.</li> </ul>	UG	<ul style="list-style-type: none"> <li>➤ More computers with ICT facilities have been added through UGC Grants.</li> <li>➤ Faculty members are allowed as well as encouraged to attend workshops, conferences and seminars.</li> </ul>
5	<ul style="list-style-type: none"> <li>➤ More meeting with faculty members to be held</li> <li>➤ More interaction needed with the Principal &amp; freedom to express opinions</li> </ul>	UG	<ul style="list-style-type: none"> <li>➤ Faculty meetings are held as and when required.</li> <li>➤ Faculty members are free to express their opinion, idea and decisions are taken by Principal, after considering the broader picture of the consequence of the suggestion/opinion.</li> </ul>
6	➤ Labs to be upgraded	UG	➤ All laboratories have been upgraded
7	➤ Wi-Fi facility	UG	➤ Wi-Fi enabling of campus has been carried out through state govt. And the other hand college has self management for Wi-Fi facility also.
8	➤ Upgrading of computers in Network Resource Centre in the Central Library	UG	➤ As per requirements of library, computers with Wi-Fi facility and as well as master computers have been added through college funds/state govt. fund. Also 2 computers have been added to issue and receiving counter.
9	➤ More ICT enabled classrooms	UG	➤ ICT enabled classrooms are under process as per requirements and availability of funds.



## Action Taken Report on Feedback by Alumni (2021-22)

Sl. No.	Feedback	Given by Alumni	Action Taken
1	➤ More extra-curricular activities to be conducted	General	➤ Several extra-curricular activities are conducted by the , NSS within the ambit of the teaching period available in regular mode.
2	➤ More motivational & inspirational seminars to be conducted	General	➤ Seminar are conducted on regular basis to promote the students for latest information regarding carrier and in the field of research . Also departmental seminars are conducted for UG students on regular basis or semester wise.
3	➤ Modernize Indoor & Outdoor Sports activities	General	➤ Still it is pending due the lack of funds.
4	➤ Plantation drives can be held frequently (Suggestion)	General	➤ Plantation drives have been done on the occasion of plantations day each and every year.
5	➤ Facilities for annual get together	General	➤ With prior intimation to Management, college campus and infrastructure will be provided for get together.
6	➤ Support for student progression through lectures/ workshops on soft skills, etc. and assistance wherever possible.	General	➤ The Proposal has been communicated to concern authority.
7	➤ More courses	General	➤ The College has applied for B.com (Self-Finance) to concern university which is under process.
8	➤ Support of institution and fund mobilization from alumni.	General	➤ It is under process.



## Action Taken Report on Feedback by Parents (2021-22)

Sl. No.	Feedback	Given by Parents	Action Taken
1	➤ Syllabus of B.A. BCA subjects to be upgraded	General	➤ It is under process
2	➤ Provision for Xerox	General	➤ It is working under college premises.
3	➤ Parent- Teacher meetings to be held more frequently	General	➤ Due to Covid-19 pandemic, no such meetings were conducted, however from next session it will be started.
4	➤ More information and support to be given about scholarship.	General	➤ Information is given about scholarship through Notice board of the College and as well as on college website.

